

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701
Telephone (570) 320-2124
Fax (570) 320-2127

CHRISTOPHER H. KENYON
Solicitor

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MAY 21, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamations – William Miller – Emergency Medical Services and Emergency Medical Services for Children

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 5/27/26 to be paid on 5/20/26 in the amount of \$5,675,212.03.
- 2.2 Nicki Gottschall – Vote to approve the payments due to Poll Workers for training in the amount of \$14,906.00

3.0 PERSONNEL ACTIONS

- 3.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

4.0 ACTION ITEMS

- 4.1 Michael Hagen - Vote to approve the Amendment to the Agreement with First National Insurance Agency, LLC (2026 approved budgeted item – Operating Expenses)
- 4.2 Michael Hagen– Vote to approve the update to Lycoming County Policy 314, Donated Days Policy.
- 4.3 Kristen McLaughlin– Vote to approve the Subrecipient Agreement Amendment #6 with Lycoming County Water & Sewer, total allocation \$984,654.76. (2026 approved budgeted item – ARPA Funds)
- 4.4 William Miller– Vote to accept Subsequently Available Funds (SAF) from the Department of Health in the amount of \$143,347.93

- 4.5 Brad Shoemaker – Vote to approve the Agreement with Columbia County Prison. (2026 approved budgeted item – Operating Expenses)
- 4.6 Brad Shoemaker – Vote to approve the Agreement with DT Interpreting Services. (2026 approved budgeted item – Operating Expenses)
- 4.7 Leslie Kilpatrick– Vote to approve the purchase of a two-year extended service with SHI in the amount of \$1,344.20. (2026 approved budgeted item – Operating Expenses)
- 4.8 Leslie Kilpatrick– Vote to approve the purchase of a two-year extended service from CDWG in the amount of \$1,599.00. (2026 approved budgeted item – Operating Expenses)
- 4.9 Shannon Barnes– Vote to approve the Amendment to the Agreement with the Greater Lycoming Habitat for Humanity for the Scott Street Project. (2026 approved budgeted item – Act 137 funds)

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 28th, 2026, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Sara Dalton, Clerk III, Full-Time, PG4, \$16.1728 per Hour, 75 Hours per Pay Period, Effective Date: May 24, 2026.

Adult Probation – Gabrielle Giovacchini, Clerk III, Full-Time, PG4, \$15.4508 per Hour, 75 Hours per Pay Period, Anticipated Start Date: June 1, 2026.

Pre-Release Center – Cana Riley, Resident Supervisor, Part-Time, Union, \$20.70 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: June 15, 2026.

Prison – Michael Gomez – Correctional Officer II, Full-Time, Union, \$24.76 per Hour, 80 Hours per Pay Period, Effective Date: July 5, 2026.